

Kentucky Board of Embalmers & Funeral Directors
November 9, 2021 Board Meeting

MEMBERS PRESENT

James "Hap" Strunk, Chair
Jonathan Rideout, Vice
Greg Lakes
Danny Percell
Ronnie Raymond

OTHERS PRESENT

Julie Peoples, Administrative Assistant
John Blevins, Attorney at Law

Tuesday, November 9, 2021 @ TownePlace Suits by Marriott, Lexington, KY

Chairman, Strunk called the meeting to order at 9:21 A.M.

Mr. Percell made a motion to approve October Minutes. Mr. Lakes seconded.
It carried 5-0.

Apprenticeship Committee Lakes/Rideout

Approved Apprenticeship Applicants:

Dual:

- Shelby Chasteen with Lakes Funeral Home, supervisor Greg Lakes
- Katelyn Nelson with Nelson Frazier Funeral Home, supervisor Gregory Nelson
- Cheyenne Woodrum with Alexander Funeral Home, supervisors Feather Perry/John Bruington
- Ethan Warren with Knox Funeral Home, supervisor Joseph Hopper
- Taylor A. Scott with Morgan's Funeral Home, supervisor Jenna Wainer
- Jennifer Morton with Great Crossing Funeral & Cremation, supervisor Thomas Morton
- Crystal Caldwell with Grissom-Martin Funeral Home, supervisor David Martin
- Micah Roberts with Haley McGinnis Funeral Home, supervisor Chris Hays

Funeral Director only:

- Glenda Hopper with Knox Funeral Home, supervisor Joseph Hopper
- Kelsey Radcliffe with Legacy Funeral Center, supervisor Aaron Scott

Mr. Lakes made a motion to approve all apprentices, Mr. Rideout seconded.
It carried 5-0.

Approved Examinees for December:

- Michael F. Crane II with Legacy Funeral Center (FD only)
- Michael T. Masters with House-Rawlings Funeral Home (dual/oral embalming)
- Garvin M. Henry with Gamble Funeral Home (embalmer only)

- Eva Spence with Crum Funeral Home (FD only)
- Kevin Crum with Crum Funeral Home (FD only)
- Kobie Wood with Foster-Toler-Curry Funeral Home (dual)
- Christopher Haught with Tucker Funeral Home (FD only)
- Colby Joe Carver with Tucker Funeral Home (dual)

Reciprocal Application:

- Diamante Jackson licensed in the state of IL, applying to reciprocate embalming license only, currently employed by Pettus-Rowland Funeral Home.

Board Members discussed the testing options and agreed to let Mr. Jackson to reciprocate the embalmer’s license only at this time with a condition of taking KY Laws test.

Mr. Strunk made a motion to approve all applied examinees for December 15, 2021, Mr. Rideout seconded. It carried 5-0.

License Reinstatement:

- Mr. Ray Brown requested to be on the agenda to discuss his license reinstatement after long lapse. Mr. Brown did not show up for the meeting. The board decided to carry over the discussion for the next board meeting.

Mr. Percell made a motion to move the discussion about retesting and applied penalties to December 14, 2021 meeting, Mr. Rideout seconded. It carried 5-0.

Legal Updates:

New

- C.21.014/Kostreba v. Franklin FH
- C. 21.015/Cochran v. Webb FH
- C.21.016/Royalty v. Alexander & Royalty FH
- C.21.017/McCarty v. Ratterman & Sons FH
- C.21.018/Johnson v. Spring Valley FH

In Process

- C.21.013/Morefield v. Witt FH
- C.21.012/Fall City v. Spring Valley FH
- C.20.06.00/Koressel v. Bowman & Hale

No discussion took place due to lack of legal presentation at the current meeting. All moved to the next meeting.

The board voted to go into executive session at 9:50 a.m.

Outcomes of Executive Session:

Mr. Strunk introduced Mr. John Blevins as a candidate for Legal Counsel position. Mr. Percell made a motion to approve Mr. Blevins as new attorney for the board, Mr. Lakes seconded. It carried 5-0.

Discussion on changing the Executive Director's title to the Executive Secretary title took place. Mr. Percell made a motion to empower the board and the attorney to create and post a new position for an Executive Secretary in place of an Executive Director, Mr. Rideout seconded. It carried 5-0.

The Board discussed a salary increase for the current Administrative Assistant. Mr. Lakes made a motion to approve Julie Pavlova-Peoples' salary increase to \$36,000. Mr. Rideout seconded. It carried 5-0.

Mr. Strunk made a motion to change the board's PNC bank account ending on # 3596 from Mr. Corder/Ms. Moffett's names to Mr. Rideout/Mr. Raymond's names. Mr. Lakes seconded. It carried 5-0.

Based on the previous month inspection findings by Mr. Percell and Mr. Rideout:

- @ Pine Knot Funeral Home, apprentice Cody Canada did not have his calendar at the facility at the time of the inspection.
- @ McCreary Co. Funeral Home, apprentice Zachary Chaney's calendar was inadequate and not up to date.

Mr. Lakes made a motion to add additional three (3) months to Cody Canada's apprenticeship and to fine supervisor Debbie Campbell Murphy \$250 for the incompliance with the Apprenticeship Contract.

In addition, to add three (3) months to Zachary Chaney's apprenticeship and since it's his secondary offence to fine supervisor Timothy Corder \$500 for the incompliance with the Apprenticeship Contract. Mr. Raymond seconded it. It carried 2-0.

Mr. Strunk, Mr. Percell and Mr. Rideout recused themselves.

Mr. Percell made a motion for the minutes to go back to the original paragraph format for the easier access and understanding. Mr. Strunk seconded. It carried 5-0.

Additional Discussions:

Mr. Lakes raised a question regarding the transport permit in conjunction with the apprenticeship based on the last voting. It was moved for discussion to the next board meeting, since there should be a legal research done before any ruling applied.

Mr. Rideout offered to create a test based on the transport class for the candidates to take to receive the transport permit. Board agreed that the test is needed.

Transport permit class will take place after the next board meeting on December 14 @ 2 p.m. Inventory of the board office equipment and furniture was discussed. A follow up with procurement department regarding the board office inventory is necessary.

Chairman Strunk adjourned the meeting at 10:16 A.M. The next Board meeting will be Tuesday, December 14, 2021 at the UofL ShelbyHurst Campus, 450 N Whittington Pkwy, Louisville, KY.

Chairman James O. "Hap" Strunk

A handwritten signature in cursive script, appearing to read "James O. Strunk".