

- Attendees:**
- ✓ **H.E. Corder, Chair**
  - ✓ **Roth Mason**
  - ✓ **Jonathan Rideout**
  - ✓ **David Trimble, Counsel**
- ✓ **Greg Lakes**
  - ✓ **J.O. Strunk (Hap)**
  - ✓ **Christi Moffett, Exec Director**
  - ✓ **Dale Powell, Inspector**

**Board Meeting**

All votes unanimous unless otherwise stated

| Agenda Item/Discussion   | Motion                   | 2nd                           | Action   | Follow up | Owner   |
|--|--------------------------|-------------------------------|--|-----------|---------|
| Call to Order  | Corder                   | Rideout                       | .  |           |         |
| April Minutes  | Lakes                    | Rideout                       | <b>Approved</b>  |           |         |
| Examinees List Vote – June   | Lakes                    | Rideout                       | <b>Approved</b>  |           |         |
| Continuing Education Accreditation <ul style="list-style-type: none"> <li>• KAMI – 2020 Annual Convention                             <ul style="list-style-type: none"> <li>▪ June 2, 2020</li> <li>▪ Webinar</li> <li>▪ 6 CEs</li> <li>▪ Various</li> </ul> </li> <li>• Milner &amp; Orr – Cremation Embalming and Removing                             <ul style="list-style-type: none"> <li>▪ June 9, 2020</li> <li>▪ Webinar</li> <li>▪ 4 CEs</li> <li>▪ Various</li> </ul> </li> <li>• Cincinnati Equitable Life Insurance                             <ul style="list-style-type: none"> <li>▪ June 24, 2020</li> <li>▪ Webinar</li> <li>▪ 6 CEs</li> <li>▪ Leitsch</li> </ul> </li> </ul> | Mason                    | Rideout                       | <b>Approved</b><br><br>Board acknowledges the dates may change due to circumstances.<br><br>Office will update records as dates change.<br><br>Reminder all CEs can be online due to Covid | 6/5/20    | Office  |
| Inspector Report   | Strunk                   | Mason                         | <b>Approved</b>  |           |         |
| 4/13 – 5/17 no inspections due to Covid restrictions   |                          |                               | Approved   |           |         |
| Jason Lowery – license was not contingent on his deposition. Affidavit was sent.   |                          |                               | Send him a registered letter to see if that will get any response. Also send to prosecutor.  | 6/15/20   | Trimble |
| Pending Investigations = 1   |                          |                               |  |           |         |
| <b>Apprentices</b>   |                          |                               |  |           |         |
| <b>Funeral Directors</b>   | Mason                    | Rideout                       | <b>Approved</b>  | 6/5/20    | Office  |
| o Frederick Pipes  |                          |                               |  |           |         |
| <b>Dual</b>  | Lakes<br>Corder<br>Mason | Rideout<br>Rideout<br>Rideout | Office will contact each apprentice and review contract and apprentice booklet.  |           |         |
| o Nicholas Fields<br>o Jordan Gibson<br>o Bradley Guthrie<br><del>o Samantha Jarman – quit 5/17</del><br>o Jeremy Lowe<br>o Kourtney Tyra  |                          |                               |  |           |         |
|  | Rideout<br>Corder        | Lakes<br>Lakes                |  |           |         |

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|--|--------|-----------------|---|-----------|---------|
| Executive Director Report  | Lakes  | Mason           | Approved  |           |         |
| <b>Licensees</b>   |        |                 |   |           |         |
| Renewal  |        |                 | Back office doesn't allow for CE data to limit renewals. Shutting down all forms of renewal until 6/10.<br><br>Director requested Mr. Trimble reach out to IT regarding status of DPL | 6/1/20    | Trimble |
| ID Badges available  |        |                 | These can be ordered separately (\$25 per w/2x2 passport photo). Will advertise on renewal screens/papers   |           |         |
| <b>Calendar</b>  |        |                 |   |           |         |
| Due to travel restrictions recommend we have June mtg via ZOOM   |        |                 | Will target July for next in-person meeting, testing and transport.   |           |         |
| <b>Apprentices</b>   |        |                 |   |           |         |
| 62% of SS/BR were submitted. Contacting the missing reports this week for submission.  |        |                 | Quality and content much better.  |           |         |
| <b>Finance</b>   |        |                 |   |           |         |
| <ul style="list-style-type: none"> <li>○ Cash Balance 5/12/20<br/>\$77,681.41</li> <li>○ Apr Income: \$ 5,115.00</li> <li>○ Apr Expenses: \$ 729.77</li> </ul> |        |                 | Discussed cost savings/or income generation.  |           |         |
| <b>Executive Session</b>   | Corder | Mason           |   |           |         |
| <b>Legal</b>   |        |                 |   |           |         |
| Out of Executive Session   | Corder | Lakes           |   |           |         |
| Outcomes   | Strunk | Rideout         | C.19.09.007   Filing for revocation of licensure due to non- payment, non-response.   |           |         |
| Meeting Adjourned  | Corder | Lakes           |   |           |         |