

- Attendees:**
- ✓ **H.E. Corder, Chair**
 - ✓ **Roth Mason**
 - ✓ **Jonathan Rideout**
 - ✓ **David Trimble, Counsel**
 - ✓ **Greg Lakes**
 - ✓ **J.O. Strunk (Hap)**
 - ✓ **Christi Moffett, Exec Director**
 - ✓ **Dale Powell, Inspector**

Board Meeting

All votes unanimous unless otherwise stated

| Agenda Item/Discussion | Motion | 2nd | Action | Follow up | Owner |
|---|---------|---------|--|------------------------|-----------------------|
| Call to Order | Lakes | | Mr. Corder is not attendance. Vice Chair Lakes moderated. | | |
| June Minutes | Strunk | Rideout | Approved | 7/30/20 | Office |
| 70 and Inactive <ul style="list-style-type: none"> • James Hudson • Michael Muehlenkamp • Jack Lucas • Shirley Lucas Medical Exemption <ul style="list-style-type: none"> • Phillip Parrish | Rideout | Strunk | Approved | 7/30/20 | Office |
| Exams <ul style="list-style-type: none"> • The proposed plan to test in Henderson in August List of examinees <ul style="list-style-type: none"> • Ronald Addison, Pettus Roland • Eric Barnes, Somerset Undertaking • Seth Aaron Bentley, Nelson Frazier • Caleb Cockrell, Coffman • Katherine Eatmon, Lindsey • Evan Grisell, Vankirk-Grisell • Amber Jackson, TIES • Logan Lee, Cawood • Steeley – from last month re: reinstatement; confusion over payment • Jeff Brown – from last month. Wants to test in August. | Rideout | Strunk | Discontinue L2 for those that don't test during this period. The voted to approve background checks from courtnet and FBI. We will amend regs moving to accept above. | 7/30/20 10/1/20 | Office Trimble |
| Continuing Education Accreditation <ul style="list-style-type: none"> • See attached list | Mason | Rideout | Approved | 8/1/20 | Office |
| Inspector Report | Strunk | Mason | Approved | | |
| 6/8 to 7/13 no inspections due to Covid restrictions | Lakes | Mason | Approved Redd Brown Follow up – closed establishment | | |

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| | | | Franklin FH – waiting on signed paperwork | | |
| | | | 7/8 Hearing testimony in P.180814.01 | | |
| Pending Investigations = 1 | | | | | |
| Agenda Item/Discussion | Motion | 2nd | Action | Follow up | Owner |
| Apprentices | | | | | |
| Dual Applicants | Strunk | Rideout | Approved Mr. Lakes and Mr. Mason reviewed highlights of apprenticeship. Office will contact each apprentice and review contract and apprentice booklet. Recommend they get Courtnet for missing FBI background to expedite. | 7/31/20 | Office |
| <ul style="list-style-type: none"> Erin Outlaw Bevins, Chambers and Grubs Justin Crawford, Keeling Goodman Michael McGaha, TIES Noah Middendorf, Middendorf Chase Mitchell, Morgan’s Funeral Director <ul style="list-style-type: none"> Randy Paul Chapman, A.F. Crow Cheryl Waldo, Milner & Orr | | | | | |
| Executive Director Report | Lakes | Mason | Approved | | |
| Licensees | | | | | |
| Renewals as of 6/13/20 = 590 includes CC, Est, Inv. Have discovered several without CEs from previous cycle. Not sure we can do anything. More FYI Due to back log of manual entry of CEs we are extending renewals to 8/5/20 | Strunk | Rideout | August 5 grace; 7/31 submissions of CE will allow grace period. Not charge late fee. Approved The issuance of a license presumes your house was in order. We can ask if they can provide but don’t feel we can impose discipline. Proof of falsify courses; issue disciplinary action; letter of agreed order; | 7/20/20 | Office |
| | | | | 8/3/20 | Trimble |
| CEs: - We have to revamp the back office - Our course fees are not prepared for online | | | Recommendations for updating system and regs needs to be made. | 8/30/20 | Office |

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| courses. Example one vendor has 96 courses they submitted for just one fee of \$600. | | | | | |
| Apprentices | | | | | |
| FBI Background checks v Courtnet | | | See Above | | |
| Jesse Currens – requesting reinstatement with time served. | Strunk | Mason | Restart required; not able to honor time served. | 7/20/20 | Office |
| Calendar | | | | | |
| Due to travel restrictions recommend we have July mtg via ZOOM. We have approval for testing. Recommend: <ul style="list-style-type: none"> • Aug – Zoom Mtg /Testing/Transport • Sep – No meeting • Oct – Mtg/Testing/Transport • Nov – Zoom mtg • Dec – Mtg/Testing/Transport | | | Sep mtg decision will be decided August | | |
| Finance | | | | | |
| As of 6/13/20 - \$ -62,095.22 - PNC = \$7935.76 No bills paid Paying out of my personal acct for office supplies, etc. | | | | | |
| Establishments | | | | | |
| <ul style="list-style-type: none"> • Changes of ownership <ul style="list-style-type: none"> ○ Grayson FH ○ Green Hills FH <ul style="list-style-type: none"> • Butler FH • Franklin Brothers – Change of Managers • Hindman FH – agreed to AO | Lakes Strunk | Rideout Rideout | New VC Facility – inspected by video. Passed inspection 2019 inspected. Waiting for signature on license FYI Counsel will write A/O | 8/1/20 | Trimble |

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| Agency Alignment | | | | | |
| Dr. Newman and PPC Staff | | | <p>PPC is willing to work to get budget under control. Make sure you have complete knowledge.</p> <p>PPC doesn't have the ability to move us in or out of General Government.</p> <p>We contract with PPC for legal. We have a separate memo with the cabinet to process budget and hr. Part of the reason is our negative deficit there is no source of funds to pay.</p> <p>Board options:</p> <ul style="list-style-type: none"> • Wholly independent • Hybrid – procure some services/maintain other services • Services through DPL <p>What DPL can provide:</p> <p>Operations:</p> <ul style="list-style-type: none"> • Mail • Enter deposit • Process of per diem • Monthly financial reports • Process MOA • Monitor budget • Facilitate RFP • Administrator • Calls • Prepare and run meetings • Issue license • Administer exams • Newman attends meetings. <p>There is a fee to come to this \$225K</p> <p>Most boards under DPL do not maintain their own staff.</p> <p>Is their office space? Not sure</p> <p>Plan in writing on how we plan to right the ship prior to signing an agreement.</p> <p>We currently do not have an operating agreement. We would move forward within 60 days.</p> <p>Harvey gave authority to negotiate for this biennium to help us "right the ship". They would expect a business plan. Until they see a plan they can't confirm.</p> <p>This doesn't include legal – it is \$90 per hour. DPL and OLS are two separate authorities. Legal was \$16k last year.</p> <p>Revenue for 20 was 388k.</p> <p>Request response by month end.</p> | 7/31/20 | Lakes |
| Executive Session | Strunk | Lakes | | | |
| Out of Executive Session | Mason | Lakes | | | |
| Outcomes | Strunk | Rideout | C.19.007.004 and .005 Notify of violation with \$500 fine/2 year suspension cc/owner | 8/15/20 | Trimble |
| | | | C.19.09.007 License revoked due to nonpayment/non response. | 7/31/20 | Trimble |
| Meeting Adjourn | Strunk | Rideout | | | |