

**Attendees:**

- ✓ **H.E. Corder, Chair (arrived at 11:45 a)**
  - ✓ **J.O. Strunk (Hap)**
  - ✓ **Roth Mason**
  - ✓ David Trimble, Counsel
- ✓ **Morris Coffey, Vice Chair**
  - ✓ **Greg Lakes**
  - ✓ Christi Moffett, Exec Director
  - ✓ Dale Powell, Inspector

**Board Meeting**

All votes unanimous unless otherwise stated

Agenda Item/Discussion	Motion	2nd	Action	Follow up	Owner
Call to Order	Coffey	Strunk	Director Corder delayed at Broker Summit in Somerset.		
August Minutes	Lakes	Strunk	<b>Approved</b>	10/1	Office
Examinees List Vote - October	Lakes	Strunk	<b>Approved</b>	9/20	Office
70 & Inactive <ul style="list-style-type: none"> <li>• Fred LeCompte</li> </ul>	Lakes	Strunk	<b>Approved</b>	9/20	Office
CE Accreditation <ul style="list-style-type: none"> <li>• The Dodge Institute for Advanced Mortuary Studies                             <ul style="list-style-type: none"> <li>• February 3-5, 2020</li> <li>• 12 CEs</li> <li>• Maui, HI</li> <li>• Various</li> </ul> </li> <li>• FuneralCE – Cremation Prearrangement Conference Best Practices                             <ul style="list-style-type: none"> <li>• Self-study</li> <li>• 2 CEs</li> <li>• Online</li> </ul> </li> </ul>	Strunk	Lakes	<b>Approved</b>	9/25	Office
<b>Inspector Report</b>					
17 Funeral Homes inspected from August 12 <sup>th</sup> to September 16 <sup>th</sup>			<b>Approved</b> complete report		
Janaza Concern re: lease is inconsistent stating he is renting one room. Mr. Trimble will send him a letter.			A funeral home can't be used for anything else. (i.e., worship)  State that he serves the public and not just a specific denomination.	10/1/19	Trimble
Redd Brown			All issues but the fine resolved by this meeting date.	10/1/19	Trimble
Price Brother Funeral Home			Listed as full service – now a VC	9/20/19	Moffett

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<p>Globe Family Funeral Chapel</p> <ul style="list-style-type: none"> <li>• Waddell is listed as manager of 2 of his funeral homes. Tollesboro and Camp Dix.</li> <li>• FH in Garrison listed at FS and it is a V/C</li> <li>• Dickerson FH in Vanceburg is listed a FS and it is VC</li> </ul>			<p>Office will call Mr. Waddell and get appropriate paperwork submitted.</p>	<p>9/20/19</p>	<p>Moffett</p>
<p>Advertising violations</p> <ul style="list-style-type: none"> <li>○ Lindsey Funeral Home</li> <li>○ Dignity Memorial</li> <li>○ Imes Funeral Home</li> </ul>	<p>Coffey</p>	<p>Strunk</p>	<p>When you advertise something that is not on your general price list – it is a violation.</p> <p>Lindsey – offering a 10% discount that isn't on the his gpl</p> <p>Not allowed to do a quid pro quo</p> <p>Mike – FTC said the best way is to do a 50/50 raffel ticket keep you legal. If you talking about sponsoring a meal – you can't get their information.</p> <p>You can't use the word "free."</p> <p>Board to initiates complaints against: Lyndsey Dignity Imes</p>	<p>9/27/19</p>	<p>Trimble</p>

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<b>Apprentices</b>					
<b>Funeral Directors</b>					
Jacquelyn Dempsey – Warfield	Lakes	Strunk	Mr. Lakes reviewed apprentice responsibilities. Mr. Mason reviewed supervisor responsibilities. <b>APPROVED</b>		
Kari Justice – Cynthiana					
Melissa Mullins - Warfield					
<b>Dual</b>					
Cameron Bush – West Liberty	Lakes	Strunk	Mr. Lakes reviewed apprentice responsibilities. Mr. Mason reviewed supervisor responsibilities. <b>APPROVED</b>		
Jaclyn Correll – Louisville					
Jacob Craiger –Benham					
Jonathan Jones – Vine Grove					
Bobby Lee Mullins – Pikeville					
Break / Apprentice Contracts					
<b>Executive Director Report</b>					
<b>Apprentices</b>					
Complete Report	Coffey	Strunk	<b>Approved</b>		
Tim Gibson – (no book reports submitted in 2 years; invited to board 2 previous months)			He resigned		
Level 2 Mandatory Recommendation			Board felt not necessary		
Time complete no exam; failed exam <ul style="list-style-type: none"> <li>How long to we extend?</li> <li>Colton Allen – show card</li> </ul>			Will notify all of status and next steps <ul style="list-style-type: none"> <li>Extend 2 testing cycle then inactive</li> <li>Mr. Allen to test in Nov.</li> </ul>	10/1	Office
New Supervisor means new contract/card? <ul style="list-style-type: none"> <li>Request supers take card if they leave facility</li> <li>Requesting they apply to test 60 days prior to their completion to avoid expiration</li> </ul>			Board agreed that when apprentice departs; supervisor is responsible to return the card.  New card will be issued when new contract signed by new supervisor.		

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Creel/Prichard – told they could be an apprentice as long as they were in school (4 years undergrad and then mort) by previous board. Violation of 3 year max on apprenticeship.			Board will not change their status but doesn't endorse moving forward.		
Stephon Harris – still owes \$2k	Strunk	Coffey	Initiating a complaint against Mr. Harris for ignoring boards request to C&D and non-payment of fine.	10/1	Trimble
<b>Technology</b>					
DPL – Office is writing processes for new online licensing program.					
Website – new platform in October					
<b>Miscellaneous</b>					
FDAK quarterly report for review – I would like to remove Fines from this report.			<b>Approved.</b>		
Transport status <ul style="list-style-type: none"> <li>• First class October</li> <li>• Request maker can be purchased.</li> </ul>			LRC approved and moved it to committee. Corder to reach out to Senator Schickle to see if it can be on the 10/16 committee agenda.  HOLD until further notice.		
Finances: <ul style="list-style-type: none"> <li>○ Cash Balance 9/9/19 - \$173,688</li> <li>○ Aug Income: \$ 63,295</li> <li>○ Aug Expenses: \$ 5,892</li> </ul>					

Agenda Item/Discussion	Motion	2nd	Action	Follow up	Owner
Executive Session	Corder	Coffey	Director arrived 11:42		
Legal Updates					
Motion:	Lakes	Mason	C19.08.001 Dismissed	9/21/19	Trimble
New Business					
Exam Content			Discussion of including laws section of Embalming test. Agreed needs to be done.	1/1/20	Powell
			Need to take down test content on webpage and replace with what regs indicate.	10/1/19	Moffett
Issue an honorary FD License			Cecil O. Walker <b>Approved</b>	10/6/19	Office
Meeting Adjourned	Lakes	Mason			