

Attendees:

- ✓ H.E. Corder, Chair
- ✓ J.O. Strunk (Hap)
- ✓ Roth Mason
- ✓ David Trimble, Counsel
- ✓ Julie Peoples, KBEFD
- ✓ Morris Coffee, Vice Chair
- ✓ Greg Lakes
- ✓ Dale Powell, Inspector
- ✓ Christi Moffett, Exec Dir
- Requested guests

Board Meeting

Note: all votes approved & unanimous unless specified

Discussion	Motion	2 nd	Action	FU	Owner
Call to Order	Coffey	Mason	Call to order.		
Fender Inspection yesterday at Embalming service: 9/18 were granted a license pending an Eyewash station be installed and formaldehyde report run. Not completed.	Lakes Mason	Strunk Lakes	Motion \$500 fine for non-compliance; Amended fine to \$250. Unanimous vote to fine \$250 with 30 days to rectify. Mr. Fender to call office to schedule re-inspection.	1/18/19	Office
Janazah All documents are in place. So when you are ready for an inspection please call.			A final inspection is required prior to licensing. Will schedule with above action.	3/1/19	Powell
December Minutes	Strunk	Mason	Approved	1/18/19	Christi
Committee Reports					
Complaints					
C-19-01-001			Waiting on response		
P181011.02	Coffey	Lakes	Committee reviewed and recommends dismissal	1/28/19	David
2018-001	Coffey	Lakes	Allow incremental payments of \$100 for 5 consecutive payment.	1/28/19	David
P.180814.01			Formal Complaint issued		
C.18.12.003			Formal Complaint issued		
Applications					
Watson & Hunt			Mr. Mason presented establishment license. Mr. Morris expressed his support for the new transport licensure legislation.		
Janazah			Awaiting compliance of Embalming location to schedule final inspection.		

Apprenticeship					
Funeral Directors					
Leonard Black, Louisville	Lakes	Coffey	Mr. Lakes reviewed the Apprenticeship expectations. Contracts signed.		
Jake Harvey, Mt. Sterling					
Dual					
Jonathan Diedrich, Bedford	Lakes	Mason	Mr. Lakes reviewed the Apprenticeship expectations. Contracts signed. So moved; approved; unanimous		
Heather Fletcher, Bowling Green					
Justin Hughes, Mt. Washington					
Dustin Miller, Strunk			Called 1/7/19 unable to attend; move to February		
Chaney Starks, Paducah			Mr. Lakes reviewed the Apprenticeship expectations. Contracts signed. So moved; approved; unanimous		
Trey Lewis, Lexington					
Reciprocals					
Mandy Uhls Shipley TN	Lakes	Coffey	So moved; approved; unanimous		
Continuing Education Accreditation					
FDAK Mid-Winter	Strunk	Mason	So moved; approved: unanimous	1/20/19	Office
FD Association of the Falls Cities				1/20/19	Office
NFDA Arranger Program				1/20/19	Office
NFDA Coffee Hour with Cremation Experts				1/20/19	Office
Young Professionals Event – Change Starts Here				1/20/19	Office
CANA 2019 Cremation Symposium				1/20/19	Office
CANA The Art of Selling Cremation 2: A Preneed Summit				1/20/19	Office
IFFCA 2019 Annual Convention and Exposition				1/20/19	Office

Discussion	Motion	2 nd	Action	FU	Owner
Legal Updates					
P.181102.01 Misrepresentation of pricing and what requested.			Write letter to indicate the paperwork was legitimate Mail returned 1/7/19 Will resend to updated address	1/18	Office

Discussion	Motion	2 nd	Action	FU	Owner
New Business					
Consider moving renewal cycle to birth month			Staff will create transition plan	4/1/19	Christi
CE - Move to annual - No duplicates w/in x years - Committee to set criteria			Staff will make recommendations for process, fines, etc.	4/1/19	Christi
Audit Mr. Lakes made contact with Myron Fisher who has firm in Louisville. They will come to office to meet defining requirements.			Holding on meeting date	2/4/19	Lakes
FBI Background checks We can go directly to FBI and implement immediately.			Identify and change forms. Prepare communication notification. Recommend effective date.	3/1/19	Christi
Pending Legislation Communication			We need to review the wording of the legislation The license needs to be with the establishment. Need for licensee communication discussing changes to office/board, accomplishments, pending changes/legislation.	1/18/19 1/18/19	David Christi /David
Executive Director Report	Strunk	Roth	Approved		

Focus: 1. Processes a. Legal done 2. Get Apprentice files accurate and up to date in back office. 3. Still working on IT Connectivity. 4. Getting outstanding bills paid. 5. Preparing for audit.					
Inspector report	Coffey	Mason	Approved		
Board meetings held across the state			Will target August. Report due at April board meeting.	4/1/19	Christi
Adjourn Board Meeting	Mason	Coffey			
Executive Session In	Strunk	Coffey			
Executive Session Out	Strunk	Coffey			
Board Meeting called to order	Strunk	Mason			
Staff salaries shall remain the same.	Coffey	Strunk	So moved; approved; unanimous		

Approved for Publication