

Attendees:

- ✓ H.E. Corder, Chair
 - ✓ J.O. Strunk (Hap)
 - ✓ Roth Mason
 - ✓ David Trimble, Counsel
- ✓ Morris Coffey, Vice Chair
 - ✓ Greg Lakes
 - ✓ Dale Powell, Inspector
 - ✓ Christi Moffett, Exec Dir

Board Meeting

All votes unanimous unless otherwise stated

Agenda Item/Discussion	Motion	2nd	Action	Date Due	Owner
Call to Order	Corder	Lakes			
February Minutes	Lakes	Strunk	Approved		
Examinees List Vote	Lakes	Coffey	March – Morgan Murphy moved to April - Approved		
	Lakes	Mason	April - Approved	Publish	Office
Legal Updates/Complaints Committee					
Transport Bill made it through L&O committee; amended; should be a straight vote; back to House due to amendment			Informational only		
AG Opinion on Barr House <ul style="list-style-type: none"> Informational only – company out of business 			No action required		
P.18180114.01a Hearing scheduled for 6/24/19. <ul style="list-style-type: none"> Counsel communicated with defendant’s atty. who indicated that defendant purchased a FH; They want to find their way to court. Defendant says there is nothing to prevent him for embalming at multiple locations. Defendant has previously signed an Agreed Order of which is in direct violation. 			No action required		

<p>P.180814.01 Atty. Now desiring settlement. Is waiting for us to make offer</p> <ul style="list-style-type: none"> Defendant’s argument is that they had verbal permission to take the body. It is unknown who is the verbal permission from. 	Strunk	Coffey	<p>Offer:</p> <ul style="list-style-type: none"> Fine of \$5000; return embalming fee; Dual license suspension of 5 years’ probation Counsel has authority to negotiate. 	4/1/19	Trimble
<p>C.19.02.001 New crematorium has quoted “team of undertakers” -; \$999; It is illegal to release a body to anyone other than a licensed funeral home.</p>	Lakes	Mason	<p>Counsel send a letter to cease and desist and cc AG’s office.</p> <p>Request AG to take action.</p>	4/1/19	Trimble
<p>C.19.02.002 2017 License taken; still advertising running together with cemetery (they owned a VC FH – square footage not right; they were closed. They still have their retort there. They are advertising and selling without a licensed FH.</p>	Strunk	Lakes	<p>Counsel send letter to cease and desist and cc AG’s office.</p>	4/1/19	Trimble
<p>C.19.02.003 Cremations only – Changed managers - therefore new formaldehyde test required.</p> <p>Inspection results: Never embalmed a body there. According to their atty they don’t have to have a body in the room to do formaldehyde test. Test was performed without a body in the room per manager admission.</p> <p>Signage misleading “Serving families since 1973”; will change.</p>	Lakes	Coffey	<ul style="list-style-type: none"> Fine \$5000 and see lease Dual license suspension of 5 years’ probation <p>Authorizing supervisor reside outside KY. Maintains no KY license.</p>	5/1/19	Trimble

Need to verify their lease allows deceased bodies on property.					
Committee Reports					
Complaints Committee					
C.19.03.001 Received 3/5/19; has been sent for response.			Response due 3/25/19	3/25/19	Office
Establishments Committee					
Goodman FH - Princeton • Courtesy inspection			Owner will contact Inspector when ready.		
Heady Radcliff – McCorkle Inspected and passed. VC only.	Strunk	Corder	Mr. Mason presented license/sticker to Mr. McCorkle. Approved		
Commonwealth Mortuary – Lexington • Failed inspection • After multiple visits to owners facilities with requests for compliance with little to no action	Strunk	Coffey	Board requested letter to cease and desist operations until within compliance and able to pass inspection. Approved	4/1/19	Trimble
Marshal County – Benton • Failed Inspection			Owner will contact inspector for re-inspection		
Melton FH - Providence • Rumored to have been sold – no paperwork			No action required		
Southeastern Mortuary – Somerset • Just changing managers at this time.			No action required		

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Apprenticeship Committee					
Milner Orr Apprenticeship payment proposal	Strunk	Coffey	Setting president and it should be your main income. Money should run through the FH. Denied.	4/10/19	Office
Apprentices					
For both groups:					
<ul style="list-style-type: none"> Mr. Lakes reviewed notable apprenticeship responsibilities Mr. Mason addressed supervisors regarding their responsibilities 					
Funeral Director Only					
Matthew Green	Lakes	Corder	Approved. Mail cards	3/20/19	Office
Elizabeth Hale					
Phillip Hayes					
Daniel Lewis					
Taylor Snapp					
William Sparks					
Dual					
Tanya Brooks	Mason	Coffey	Approved Mail Cards	3/20/19	Office
Tyler Cox					
Brandon Hughes					
Andrew McFadden					
Shelby Sims					
Marley Stanfield					
Cheyenne Walden					

Agenda Item/Discussion	Motion	2nd	Action	Date Due	Owner
Executive Director Report					
Financials			Billing current; Balance \$55k		
Nonpayment of Fines			3 licensees with outstanding fines. Will invite to April mtg.	3/19/19	Moffett

Agenda Item/Discussion	Motion	2nd	Action	Date Due	Owner
<p>KY Interactive;</p> <ul style="list-style-type: none"> • Updating Forms • Updating Website • Renewal enhancements: <ul style="list-style-type: none"> ○ Screen will show CEU with option to print ○ Will allow licensee to print their cards ○ Renewal will update back office ○ As of 8/5 non renewals moved to inactive status 			Informational only		
<p>Office Status</p> <ul style="list-style-type: none"> • Burton returned to KREA; Peoples staying 	Corder	Mason	Approved salary increase due to additional duties or admin assistant effective immediately.	3/14/19	Moffett
<p>New licensee renewal waiver: Currently all licensees, no matter when they became licensed, have to renew in July.</p>	Lakes	Corder	Requested that new licensees that receive their licenses in May, June or July have their next year renewal fee waived. This will be done manually at the office. Approved	5/1/19	Office
<p>Effects of HB 435 on office</p> <ul style="list-style-type: none"> • Preparing to host certification classes. • Powell working on content. We can utilize TX Blood borne pathogens online course. Determine content; determine pricing. 			<p>Suggested online for part and part on laws.</p> <p>Proposing \$150 for annual license with bi-annual CE.</p> <p>Photo id creation capabilities need to be investigated.</p>	4/1/19	Moffett

Inspector's Report (See Establishments Committee or attached report for more information)					
Agenda Item/Discussion	Motion	2nd	Action	Date Due	Owner
Spurlin FH – Stanford Inspected: needs to hook up drain pipe			Watch current events and invite to meeting regarding ethics after legal process completed.	TBD	
Smith-Jackson – Danville Inspector has previously requested formaldehyde test (3 times) with no response and door lock repair (2 times) with no response and no water in embalming room is on.	Lakes	Strunk	Counsel to write cease and desist as they are operating out of compliance and disregard inspector's reports.	4/1/19	Trimble
J.B. Ratterman – Louisville 2 nd request for formaldehyde test with no compliance	Hap	Coffey	Invite to next board meeting	4/1/19	Moffett
Commonwealth Mortuary – Lexington Failed formaldehyde test	Hap	Lakes	Counsel to write letter to cease and desist operations	4/1/19	Trimble
Janaza <ul style="list-style-type: none"> No exhaust in embalming room. 	Corder	Hap	90 days to repair		
Marshall County – Benton <ul style="list-style-type: none"> Failed Inspection 			Owner will contact inspector for re-inspection		
Cobb Hampton FH <ul style="list-style-type: none"> Put image of deceased on blog post seeking advice. 			Counsel to reprimand	4/10/19	Trimble

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CE Accreditation					
<ul style="list-style-type: none"> FDAK District Meetings, Spring 2019: The Future of Funeral Services Education 2019 NFDA; April 2019, Professional Women's Conference FDA of Falls Cities; May 2019; Grief Response Dodge, May 2019; Dodge Technical Seminar NFDA, May 2019 Embalming and Restorative Arts Seminar FDA of Falls Cities, , September 2019; Why it matters 	Strunk	Corder	Approved Notification/Publication	3/20/19	Office

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New Business					
CE Medical Exemption – Ganahl	Hap	Corder	Request Approved	3/15/19	Office
Fees discussion from The Conference report			For informational purposes; our fees are primarily dictated by our statutes.		
Regulations Update Counsel updated regulation language, format and processes.			Board discussed and made additional changes. Counsel will update for April discussion.	3/25/19	Counsel
Motion to dispose of separate committees since content is often repeated for one – two members.	Strunk	Coffey	Approved.	4/9/19	Office
Calendars utilized by apprentices			Check into calendar options for apprentices – would need to include ability for digital signatures; This would enable inspector to work remotely and not have to visit every sight.	4/15/19	Christi

Old Business					
TN Relationship KY is not reciprocal with TN or IL. Director reported TN's requirements: - Associates Degree - Licensed in your own state for 5 years - \$200 application fee - \$235 license fee			Counsel to write letter requesting reciprocity to IL and TN.	5/1/19	Trimble
Board members and employees are exempt from CEs during service.	Corder	Lakes	Approved		
Meeting Adjourned	Mason	Coffey			

FINAL