

Attendees:

- ✓ **H.E. Corder, Chair**
- ✓ **J.O. Strunk (Hap)**
- ✓ **Roth Mason**
- ✓ David Trimble, Counsel
- ✓ **Nathan Burton, KBEFD**
- ✓ **Morris Coffey, Vice Chair**
- ✓ **Greg Lakes**
- ✓ Dale Powell, Inspector
- ✓ Christi Moffett, Exec Dir

Board Meeting

All votes unanimous unless otherwise stated

| Discussion | Motion | 2 nd | Action | FU | Owner |
|---------------------------------------------|--------|-----------------|------------------------------------------------------------------------|-----------------------|----------------|
| Call to Order | Corder | Mason | | | |
| January Minutes | Strunk | Lakes | Approved | | |
| Legal Updates (Complaints Committee) | | | | | |
| P18.181101.01 | | | Dismissed | Notified | Trimble/Office |
| P.18.1011.02 | | | Dismissed; notification sent 1/19/19; all parties | | |
| P.18180114.01a | | | Response received 2/4/19 Pre-hearing set for 2/5/19; p.m. | | |
| P.180814.01 | | | Awaiting pre- hearing assignment date. | | |
| C.18.12.01.001 | | | Closed | Send notification | Office |
| C.19.01.001 | Lakes | Mason | Dismissed | Send notifications | Trimble/Office |
| C0.19.01.002 | Lakes | Strunk | Dismissed | Send notifications | Trimble/Office |
| Committee Reports | | | | | |
| Applications | | | | | |
| Owen bought out additional stockholders | | | Approved | | |

| Apprenticeship | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------------|---------------------------------------------------------------------------------------------------|----------------------|---------------------|
| Robert Trimble Calendar not on sight | Lakes | Corder | Fine: \$250 Time added: 3 mths | Notification | Office |
| Apprenticeship testing how many times? Time ending? Shelf life? | | | Clarify in regulations; recommend extend L2 card 60-90 days beyond ability to test | 3/15/19 | Trimble |
| Executive Director Report | | | | | |
| Discussion | Motion | 2nd | Action | FU | Owner |
| Office Status - Nathan Burton joined staff | | | | | |
| Connectivity Status - Network up - Phones up - Working on Back office and Website | | | | | |
| Travel Vouchers Expenses must align with state regulations Please sign receipts | | | | | |
| Request approval for inspector's monthly internet – Currently \$95 | Lakes | Coffey | Approved unanimously | 2/8/19 | Christi |
| Procard We are requesting one for daily issues (i.e., cert mail); processed thru PPC admin only; no oversight) | Corder | Lakes | Approved unanimously | 2/8/19 | Christi |
| Grandfathering Dale taking lead | Strunk | Corder | Letter from board to have completed by renewal. | 3/15/19 | Trimble/Office |
| Apprentices • FBI Background content/ update • Expired cards out there | Lakes | Coffey | Will implement with updated regulations Notifying offenders | 7/1/19 8/1/19 | David Office |

| Discussion | Motion | 2 nd | Action | Follow up | Owner |
|----------------------------------------------------------------|--------|-----------------|----------------------------------------------------------------------------------------------------------------------|-----------|--------|
| Licensee Lapses - Derek Reser | | | Per regulations: Pay back renewals and fines; make up all CEs; if over 3 years they need to appear before the board. | | |
| CE Update | Lakes | Mason | Allow office staff to review and ensure courses meet criteria and approve; Coffey as resource | 2/8/19 | Office |
| TN Reciprocal Licensing | Coffey | Mason | Reach out to TN to see if we can enter into a reciprocal license arrangement | 3/1/19 | Corder |
| Exam takers – Board required to vote on those taking the tests | Coffey | Mason | Post testees on website 30 days prior to testing date Vote on February test takers; Approved | 2/8/19 | Office |
| Fees Review | | | Board will review content from fee comparisons gathered by The Conference for discussion in March meeting. | 3/10/19 | Board |

| Discussion | Motion | 2 nd | Action | FU | Owner |
|-------------------------|--------|-----------------|----------|----|-------|
| Inspector Report | | | | | |
| Report approved | Lakes | Coffey | Approved | | |

MINUTES

Fairfield Inn & Suites
Frankfort, KY

| Apprenticeships | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----------------|---------------------------------------|--------|--------|
| Discussion | Motion | 2 nd | Action | FU | Owner |
| FD – Mary Beth Orr | Lakes | Coffey | Approved | 3/1/19 | Office |
| D – Dustin Miller | Mason | Lakes | Approved | 3/1/19 | Office |
| D -Ceece Warman | Mason | Lakes | Approved | 3/1/19 | Office |
| D – Joseph Mosier | Mason | Lakes | Approved | 3/1/19 | Office |
| D – Jeremy Bailey | Lakes | Coffey | Approved | 3/1/19 | Office |
| D – Andrew McFadden | | | Cancelled 2/4/19; back on for March | 3/1/19 | Office |
| Reciprocal | | | | | |
| Kris Pamela Niessen | Coffey | Mason | Ensure she has passed National Boards | 3/1/19 | Office |
| Continuing Education Accreditation | | | | | |
| <ul style="list-style-type: none"> • Cremation Association CANA Operations certification • The Conference • NFDA Online • NFDA Conf Cremation • NFDA Conf Business • NFDA – Kickstart your Creativity • Graystone Associates • MKJ Marketing Mastermind Series • MKJ Marketing Summit • Matthews International – Be Audacious in Business | Coffey | Mason | Approved | 3/1/19 | Office |
| • Legacy | | | Approval denied | 3/1/19 | Office |

| Discussion | Motion | 2 nd | Action | FU | Owner |
|-----------------------------------|--------|-----------------|-----------------|----|-------|
| New Business | | | | | |
| Online business – do we regulate? | | | Discussion Only | | |
| Mtg Adjourned | Coffey | Lakes | | | |