

MINUTES

Attendees:

- |                         |                                  |
|-------------------------|----------------------------------|
| ✓ H.E. Corder, Chair    | ✓ Roth Mason                     |
| ✓ J.O. Strunk (Hap)     | ✓ Greg Lakes                     |
| ✓ Bryan Morrow, Counsel | ✓ Christi Moffett, Exec Director |
| ✓ Jonathan Rideout      | ✓ Dale Powell, Inspector         |

Board Meeting

\*All votes unanimous unless otherwise stated

Agenda Item/Discussion	Motion	2nd	Action	Follow up	Owner
Call to Order	Corder	Lakes			
Swearing in Jonathan Rideout	Corder	Lakes	Mr. Corder swore in new board member Jonathan Rideout		
November Minutes			<b>Approved</b> with change: Kirby is selling not buying	Moffett	12/12/19
Examinees List Vote – January	Lakes	Corder	<b>Approved</b>		
70 & Inactive <ul style="list-style-type: none"> <li>• Carter</li> </ul>	Strunk	Lakes	<b>Approved</b> – pending new embalmer at establishment		
<b>Continuing Education Accreditation</b> <ul style="list-style-type: none"> <li>• NFDA Cremation Conference 2020</li> <li>• Cremation Association of North America</li> <li>• Art of Cremation/Symposium</li> <li>• Crematory Operations Certification Program</li> <li>• Crematory Operations Certification Program</li> <li>• Cremation &amp; The Environment Online Course</li> <li>• Cremation Arrangement Conference Best Practices</li> <li>• The Art of Cremation Phone Inquiries</li> <li>• ICCFA DEAD Talks: Focus on Success 2020</li> </ul>	Mason	Rideout	<b>Approved</b>		
<b>Inspector Report</b>					
21 Funeral Homes inspected from November 11 to December 9, 2019	Strunk	Rideout	<ul style="list-style-type: none"> <li>• No issues</li> <li>• All Apprentice calendars up to date</li> <li>• Managing 2 investigations</li> </ul> <b>Approved</b>		

Agenda Item/Discussion	Motion	2nd	Action	Follow up	Owner
<b>Establishments</b>					
Licenses					
<ul style="list-style-type: none"> <li>Summers &amp; Son FH</li> </ul>	Mason	Lakes	Changing Ownership Approved		
<ul style="list-style-type: none"> <li>A.F. Crow</li> </ul>	Lakes	Rideout	Changing Ownership Inspected 12/5 Approved		
<b>Apprentices</b>					
<b>Funeral Directors</b>					
<ul style="list-style-type: none"> <li>Haley Gomez</li> <li>Morgan Rousseau</li> </ul>	Lakes	Rideout	Mr. Lakes reviewed apprentice responsibilities. Mr. Mason reviewed supervisor responsibilities.		
<b>Dual</b>					
<ul style="list-style-type: none"> <li>Deborah Basham</li> <li>Jillian French</li> <li>Evan Rice</li> </ul>					
Break / Apprentice Contracts					
<b>Executive Director Report</b>	Lakes	Strunk	<b>Approved</b>		
<b>Apprentices</b>					
Coffey Thank you note			Mr. Coffey's family expressed appreciation for funeral assistance and flowers.		
2020 Calendar/Hotel			Add Strunk/Rideout ad Monday nights		
Kentucky Interactive -			Working via change request – no action yet from November request		
Apprentices			Did not submit Nov SS/BR; non responsive to 3 calls from ED		
<ul style="list-style-type: none"> <li>Jerome Smith</li> <li>Travis Rutherford</li> </ul>			Invite to Jan Board mtg with supervisor	12/20/2019	Moffett
<ul style="list-style-type: none"> <li>Andrew Newton</li> </ul>			His apprenticeship has expired. Notify	12/20/2019	Moffett
ORRS –					
<ul style="list-style-type: none"> <li>WHAS</li> <li>Lex Lawyer</li> </ul>					
Invoicing			Inspection Inv. Current		
Finances:					
<ul style="list-style-type: none"> <li>Cash Balance 12/7/19 \$ 93,384</li> <li>Nov Income: \$ 7,005</li> <li>Nov Expenses: \$ 3,397</li> </ul>					

Agenda Item/Discussion	Motion	2nd	Action	Follow up	Owner
Executive Session	Corder	Strunk	Final actions taken from Executive session		
Legal Update					
Outcome of Exec Session			C.19.09.004 and C.19.09.005 requested appearance to Jan Board Mtg	1/1/20	Moffett
			C.19.05.003 – January hearing set		
	Strunk	Mason	C.19.10.001   Agreed Order with \$100 fine (1 <sup>st</sup> offense w/this board)	1/15/20	Trimble
	Rideout	Strunk	C.19.10.001 and C.19.10.003   Dismiss	1/15/20	Trimble

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<b>New Business</b>					
Hopper FH			Concern re: manager not responding to inspector. Believe manager working as full time therapist in another town.  Send Manager Certified letter with new 75% reg and that he needs to contact the board immediately.	12/20/19	Christi
Whitt and Waddell			Send Certified letter	12/20/19	Christi
Kendrah Johnson			Inspector reported no response from college. We have no jurisdiction.		
Rudy Roland			Send cert letter to Matt McClanahan  Regarding new 75% KAR	12/20/19	Christi
Greg Lakes nominated H.E. Corder as 2020 Board Chair	Corder	Mason	<b>Approved</b>		
Meeting Adjourned	Lakes	Rideout			