

Kentucky Board of Embalmers & Funeral Directors  
Tuesday September 18, 2018 Board Meeting  
Fairfield Inn & Suites, Frankfort, KY

**MEMBERS PRESENT**

H. E. "Beaver" Corder II  
Morris Coffey  
James Strunk  
Greg Lakes  
Roth Mason

**OTHERS PRESENT**

Quincy Ward, PPC, Board Counsel  
David Trimble, PPC, Board Counsel  
Kanetha Dorsey, Executive Director  
Dale Powell, State Inspector  
Elise Stevenson, Executive Secretary

**Tuesday, September 18—Fairfield Inn & Suites, Frankfort, Kentucky**

Chairman, Corder called the to order at 10:05 A.M. Tuesday, September 18, in the Phoenix Room of the Fairfield Inn & Suites.

The August Minutes were tabled until October due to a clerical error.

**DALE POWELL'S INSPECTION REPORT**

Mr. Powell submitted his Report Mr. Lakes made a motion to approve the Inspector's report. Mr. Strunk seconded; it carried 4-0; Mr. Mason was not present.

**Legal Updates**

The board voted to go into closed session at 10:45 A.M. according to KRS 61.810(c), to discuss pending litigation in the following cases:

18-KBEFD-0045  
18-KBEFD-0050  
18-KBEFD-0053  
18-KBEFD-0080  
18-KBEFD-0081  
2018-KBEFD-001

Mr. Strunk recused himself from the discussion in the case of 18-KBEFD-0045. The board returned to open session at 11:15 A.M. No action was taken during closed session.

Mr. Coffey motioned to accept the recommendations of counsel for a revised settlement offer in 18-KBEFD-0045.

Mr. Coffey Lakes seconded the motion; it carried 3-0, Mr. Strunk recused himself from vote in the case of 18-KBEFD-0045. Mr. Mason was not present.

**Establishment:**

Commonwealth Mortuary Services LLC—New Establishment —James Fender appeared before to the board with Phillip Wilmoth regarding approval for a new establishment in Lexington.

Mr. Lakes motioned to approve Commonwealth Mortuary Services LLC pending a new eye wash station; Mr. Coffey seconded it; it carried 4-0; Mr. Mason was not present. Commonwealth Mortuary Service LLC is required to submit a formaldehyde test by December 1, 2018

Bluegrass Embalming Service and Transportation, LLC—Brandon Haddix appeared before to the board regarding a new establishment in Lexington.

Mr. Coffey made a motion to approve Bluegrass Embalming Service and Transportation; Mr. Lakes seconded it; it carried 4-0; Mr. Mason was not present. Bluegrass Embalming Service and Transportation is required to submit a formaldehyde test by December 1, 2018.

Lexington Mortuary Service—Steven Barnes and Craig McGaughey appeared before to the board regarding the approval of a New Establishment in Lexington. Mr. McGaughey informed the board the closing has not yet occurred. Mr. Coffey made a motion to approve the establishment pending the successful closing. Mr. Strunk seconded it; it passed 4-0.

Spring Valley Funeral Home—Anthony Oxendine appeared before the board regarding approval of a New Establishment in Louisville. A complaint against Mr. Oxendine submitted to the Indiana Attorney General's office was reviewed by the board. Mr. Oxendine is required to provide proof of dismissal of the complaint prior to moving forward with approval. Mr. Oxendine returned with additional documentation to be reviewed at the next board meeting.

Carman Funeral Home—Manager Change from Mark Ratliff-5973 to Robert Green-3478

**Reciprocal:**

Gary Jackson--OH appeared before to the board regarding his reciprocal application. Mr. Lakes made a motion to approve Mr. Jackson's application; Mr. Strunk seconded it; it carried 4-0; Mr. Mason was not present.

**Complaint Committee**

B-180614-04-Ongoing

P180814-01-Ongoing

P-180815-01-Dismissed

B-180710-02-Ongoing

Mr. Coffey made a motion to accept the recommendations of the Complaints Committee, Mr. Lakes seconded; it carried 5-0.

**Apprentices:**

The following apprentices were approved to begin a funeral director only apprenticeship: Joey Tucker, Milward Funeral Home, supervisor Joey Tucker.

The following applicants were approved to being a funeral director and embalmer apprenticeship: Alecia Hellkamp, Dobbling, Muelenkamp, & Erschell Funeral home, supervisor Thomas Vennemann; Sean Bailey, Bailey Funeral Home, supervisor Denver Bailey; Crystal Day, Richardson Funeral Home, supervisor Virginia Richardson; Emma Harwood, Harwood & Strode, supervisor Brandy Harwood; Ramah Ballard, Warren F. Toler Funeral Home; supervisor Warren Toler

**October Examinations:**

The following applicants were approved to take the October funeral director examination William Allen; Jerome Basham; Kari Johnson; Debbie Taylor; Lorzetta Warf; Gregory Jackson

The following applicants were approved to take the October embalmer examinations: Jerome Basham; Lorzetta Warf; Gregory Jackson

**Discussion:**

Renewal: The online renewal will utilize the online system only. Annual cards will be downloaded from the system for both the establishment and the individual license holders.

R. G. May & Son Funeral Home: Paul Williams appeared before the board regarding the establishment license. Mr. Williams stated he did not have the license but he no longer has possession of the building. Mr. Corder required Mr. Williams to bring the license to the office by September 19, 2018 and Ms. Dorsey explained the process to open a new establishment.

The board voted to go into closed session at 1:00 P.M. pursuant to KRS 61.810(1)(f) for discussions that may lead to the dismissal or discipline of a board employee.

The board returned to open session. No action was taken during the closed session.

Mr. Strunk made a motion to terminate the services of Executive Secretary, Elise Stevenson without cause. Mr. Lakes seconded the motion; it carried 5-0.

Mr. Lakes made a motion to adjourn the meeting at 3:45 P. M. Mr. Strunk seconded it; it carried 5-0.